

# CAJ Career & Education Center

## 2025-2026 Verification Worksheet

### Independent Student

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

### A. Independent Student's Information

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Student's Last Name

Student's First Name

Student's M.I.

Student's Social Security Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City

State

Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

### B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2025, through June 30, 2026, or if the child would be required to provide your information if they were completing a FAFSA for 2025–2026. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2025, and June 30, 2026. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

[illegible]

Student's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

**C. Independent Student's Income Information to Be Verified**

1. **TAX RETURN FILERS**: Complete this section if you (and /or your spouse, if married) filed a 2023 income tax return with the IRS. Notify the Financial Aid office if the student or spouse filed separate IRS income tax returns for 2023 or had a change in marital status.

**Check the box that applies:**

- ☐ I have filed and have attached a copy of my (and my spouse's, if married) **2023 IRS tax return transcript(s) or a signed copy of the 2023 U.S. Individual income Tax Return (Form 1040) with applicable schedules**. A FREE of charge 2023 Tax Return Transcript may be obtained from the **IRS** by going online to: [www.irs.gov](http://www.irs.gov) Click on "Get My Tax Record" then select "Get Transcript ONLINE" or "Get Transcript by MAIL." Make sure to request the "Return Transcript."

2. **AMENDED TAX RETURN FILERS**: If you (and /or your spouse, if married) **changed** or **corrected** your original 2023 federal income tax return filed with the IRS, you must submit both items listed below:

◆ A copy of your 2023 IRS Tax Return Transcript **AND**

◆ Signed copy of your 2023 Amended U.S. Individual Income Tax Return (**1040X**) with all schedules attached that was filed with the IRS.

3. **NON TAX FILERS**: Complete this section if you, the student (and, if married, your spouse), **will not file** and **are not required** by federal law to file a 2023 income tax return with the IRS.

**Check the box that applies:**

- ☐ The student (and, if married, the student's spouse) was not employed, did not have income, and is/are not required to file a 2023 Federal Tax Return.

◆ **Submit an IRS Verification of Non-Filing Letter for yourself (and for your spouse, if married).**

My (and my spouse, if married) means of support/Type of Assistance for 2023 was:

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- ☐ The student (and/or the student's spouse if married) was employed in 2023 and has listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is attached. Attach copies of all 2023 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2023 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

Student's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

**D. Independent Student's Other Information to Be Verified**

1. Complete this section if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2023 or 2024.

☐ One of the persons listed in Section B of this worksheet received SNAP benefits in 2023 or 2024. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2023 or 2024

**E. Child Support Received Verification**

☐ Please clarify the amount of child support received in 2023.

*Total Amount of Child Support Received in 2023: \$\_\_\_\_\_.*

**F. Certification and Signature**

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

***Do not mail this worksheet to the U.S. Department of Education.  
Submit this worksheet to the financial aid administrator at your school.***

***You should make a copy of this worksheet for your records.***